Republic of the Philippines

OFFICE OF THE SOLICITOR GENERAL

ANNUAL PROCUREMENT PLAN FOR FY 2025

☐ INDICATIVE ☐ FINAL ☑ UPDATED [Version No. 2]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Water - Drinking	Divisions & Services	Goods	Small Value Procurement	YES	LCRB	10/2024	12/2025	GAA	650,000.00		Annual contract for the supply and delivery of drinking water, including free use of hot and cold dispensers.
Local and Foreign Travel	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	2,000,000.00		Provision of airline tickets for local and foreign travel required for hearings, arbitration cases, conferences, trainings, and other official business transactions not covered by PS-PhilGEPS-GFA-OSG. (Procurement will be conducted as the need arises and is delegated to the Administrative Division.)
Postage and Deliveries (Courier Services)	DMS & Divisions	Goods	Small Value Procurement	YES	LCRB	2/2025	02/2026	GAA	950,000.00		Contract for courier services, deliveries, and other related services.
Major Repair and refurbishment of OSG office space / leased office spaces / rooms / common areas including electrical wirings, structured cabling, and other works	Divisions & Services	Goods	Competitive Bidding	NO	LCRB	01/2025	12/2025	GAA	4,000,000.00		Repair and refurbishment of OSG offices and common areas, including existing leased office spaces and newly leased spaces for relocated offices. The scope includes, but is not limited to, the installation of walls, cubicles, electrical wiring, flooring, and other works necessary to ensure good working conditions.
Repairs/refurbishment on OSG Office Space/ Rooms/ Common Areas including dismantling and hauling services	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	10,652,000.00		Minor repairs, including repainting/refurnishing of walls and partitions; repair of flooring, walls, cubicles, and electrical wiring; and other necessary maintenance work in OSG's office spaces and common areas (including existing and newly leased spaces for relocated offices) to maintain good working conditions. The scope also includes dismantling of office spaces and hauling services. (Procurement will be conducted as the need arises and is delegated to the Admin Division.)
Repair of various office equipment	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	101,000.00		Repair of air-conditioning units, Pitney Bowes machines, binding machines, firefighting equipment, and other office equipment, including the replacement of minor parts. (Procurement will be conducted as the need arises and is delegated to the Admin Division.)
Repair of various furniture and fixtures	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	150,000.00		Replacement and installation of vertical and combi blinds; repair of doors, walls, and other office furniture and fixtures. (Procurement will be conducted as the need arises and is delegated to the Admin Division.)
Repair of various IT equipment	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	197,000.00		Allocated cost for the repair of desktops, laptops, printers, scanners, UPS units, and other IT equipment. (Procurement will be conducted as the need arises and is delegated to the Admin Division.)
Repair of various communication equipment	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	99,000.00		Allocated cost for the repair of fax machines, radios, telephones, and other communication equipment. (Procurement will be conducted as the need arises and is delegated to the Admin Division.)

Preventive maintenance and repairs of two (2) units Schindler elevator located at OSG Building, Pitney Bowes and other Printing Machines of OSG.	Divisions & Services	Goods	Direct Contracting	NO	LCRB	01/2025	01/2025	GAA	684,000.00		Preventive maintenance and repair costs to maintain the good running condition of Pitney Bowes, Rapid Print, and other printing machines, as well as two (2) Schindler elevators in the OSG Building. (Procurement will be conducted as the need arises and is delegated to the Admin Division.)
Repair, General Cleaning and General Maintenance of water motor pumps, Genset, roll-up shutters, and other machineries.	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	251,000.00		Allocated cost for the repair and cleaning of two (2) units of vertical water motor pumps, cistern motor pumps, submersible pumps, routers, aluminum shutters, and other machinery. (Procurement will be conducted as the need arises and is delegated to the Admin Division.)
Preventive maintenance and repairs of OSG shuttle buses	Divisions & Services	Goods	Direct Contracting	NO	LCRB	01/2025	12/2025	GAA	500,000.00		Preventive maintenance, kilometer check-ups, and other repairs of OSG buses. (Procurement will be conducted as the need arises and is delegated to the Admin Division.)
Preventive maintenance and repairs of OSG motor vehicles	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	1,967,000.00		Preventive maintenance, kilometer check-ups, and other repairs of buses, motorcycles, wagons, vans, mid-sized SUVs, and sedans listed as OSG service vehicles. (Procurement will be conducted as the need arises and is delegated to the Admin Division.)
Repair and replacement of fire fighting equipment and other disaster response equipment	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	99,000.00		Allocated cost for the repair and replacement of firefighting equipment and building location signage, including the refilling of fire extinguishers. (Procurement will be conducted as the need arises and is delegated to the Admin Division.)
Copy papers & other paper materials w/ OSG print at the back	Divisions & Services	Goods	Competitive Bidding	YES	LCRB	01/2025	01/2025	GAA	6,110,000.00		Contract for the supply and delivery of copy paper with the OSG logo printed on the back.
Common-use office supplies & equipment (not available at PS store)	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	1,888,000.00		Procurement of signages, rubber stamps, calling cards, and other office supplies and equipment not available from PS-DBM. (Procurement will be conducted as the need arises and is delegated to the Admin Division.)
Common-use office supplies & equipment (not available at PS store)	Divisions & Services	Goods	Direct Contracting	NO	LCRB	01/2025	12/2025	GAA	100,000.00		Procurement of additional photocopying toners, ink supplies/toners, drum kits, and consumables for Pitney Bowes, Rapid Print, and other office supplies and/or equipment not available from PS-DBM. (Procurement will be conducted as the need arises and is delegated to the Admin Division.)
Supply and Delivery of Toners with Free Use of Printers	Divisions & Services	Goods	Competitive Bidding	YES	LCRB	10/2024	12/2025	GAA	4,636,000.00		Contract for the supply and delivery of toners with the free use of printers.
Books - Regular (semi-expendable)	Divisions & Services	Goods	Direct Contracting	NO	LCRB	01/2025	12/2025	GAA	212,000.00		Procurement of various law books for use by OSG lawyers at the Library Office.
Machinery (semi-expendable) for relocated offices	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	153,000.00		Contract for the supply of various semi-expendable machinery and equipment for OSG offices, including the Main Building, existing leased office spaces, and newly leased office spaces.
Office Equipment (semi-expendable) for relocated offices	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	100,000.00		Contract for the supply of various semi-expendable office equipment for OSG offices, including the Main Building, existing leased office spaces, and newly leased office spaces.
Information and Communication Equipment (semi-expendable): 12TB NAS Grade 7200RPM SATA HDD	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	240,000.00		Contract for the supply of various semi-expendable ICT equipment for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces.
Information and Communication Equipment (semi-expendable): Barcode Printer	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	603,000.00		Contract for the supply of various semi-expendable ICT equipment for OSG offices, including the Main Building, existing leased office spaces, and newly leased office spaces.
Information and Communication Equipment (semi-expendable): QR Code Scanner	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	125,000.00		Contract for the supply of various semi-expendable ICT equipment for OSG offices, including the Main Building, existing leased office spaces, and newly leased office spaces.
Information and Communication Equipment (semi-expendable): VoIP Phone with Power Adaptor (WiFi Enabled)	Divisions & Services	Goods	Competitive Bidding	NO	LCRB	02/2025	3/2025	GAA	1,400,000.00		Contract for the supply of various semi-expendable ICT equipment for OSG offices, including the Main Building, existing leased office spaces, and newly leased office spaces.
Other Information and Communication Equipment (semi-expendable) : Dual Technical Monitor for Server Monitoring and Development for CMS with Dual VESA Mount Monitor Stand	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	104,000.00		Contract for the supply of various semi-expendable disaster recovery and rescue equipment for OSG offices, including the Main Building, existing leased office spaces, and newly leased office spaces.
Communication Equipment (semi-expendable): CCTV System for relocated offices	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	915,000.00		Contract for the supply of various semi-expendable disaster recovery and rescue equipment for OSG offices, including the Main Building, existing leased office spaces, and newly leased office spaces.
Communication Equipment (semi-expendable): Door Access System for relocated offices	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	900,000.00		Contract for the supply of various other semi-expendable machinery and equipment for OSG offices, including the Main Building, existing leased office spaces, and newly leased office spaces.

Disaster Recovery and Rescue Equipment (semi-expendable)	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	20,000.00		Contract for the supply of various semi-expendable disaster recovery and rescue equipment for OSG offices, including the Main Building, existing leased office spaces, and newly leased office spaces.
Other Machinery and Equipment (semi-expendable)	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	100,000.00		Contract for the supply of various other semi-expendable machinery and equipment for OSG offices, including the Main Building, existing leased office spaces, and newly leased office spaces.
	Divisions & Services	Goods	Competitive Bidding	YES	LCRB	10/2024	1/2025	GAA	15,100,000.00		Contract for security personnel for OSG offices, including the OSG Main Building, existing leased office spaces, and newly leased office spaces for relocated offices, including necessary equipment.
Janitorial Services	Divisions & Services	Goods	Competitive Bidding	YES	LCRB	10/2024	1/2025	GAA	8,210,000.00		Annual contract for janitorial services for OSG offices, including the OSG Main Building, existing leased office spaces, and newly leased office spaces for relocated offices, including equipment and supplies.
Environmental and Sanitary Services (Pest Control)	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	200,000.00		Annual pest control services, other related pest control services for the OSG Building and extension offices, and disinfection services. (Procurement will be conducted as the need arises and is delegated to the Admin Division.)
Printing and Publication Expense	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	30,000.00		Printing and publication expenses, including the cost of printing and binding of documents, forms, manuals, advocacy materials of committees, and similar documents. (Procurement will be conducted as the need arises.)
Advertising Expense	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	30,000.00		Publication costs for invitations to bid, job vacancies, and sponsorships to universities. (Procurement will be conducted as the need arises.)
OSG Committees	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	2,500,000.00		Food and related expenses—including jackets, T-shirts, kits, journals, and other items—for committee planning and programs of the Bids & Awards Committee (BAC), GAD, CODI, PADC, QMS, Solo Parent, Internal Audit, Praise, Senior Citizen & PWD Committee, Legal Internship Program, and other OSG committees. (Procurement will be conducted as the need arises.)
Lease of Venue (with Catering Services, if applicable)	Divisions & Services	Goods	Lease of Real Property and Venue	NO	LCRB	01/2025	12/2025	GAA	3,500,000.00		Provision for the lease of a venue—with or without catering services (and other related expenses)—for various OSG committees, including the MYAA/OSG Anniversary Committee, Sportsfest Committee, YEAA Committee, and others.
Lease of Digital Multifunction Copier	Divisions & Services	Goods	Competitive Bidding	YES	LCRB	10/2024	1/2025	GAA	6,500,000.00		Annual rental of photocopying machines necessary for producing legal and non-legal documents.
Magazines and Newspaper	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	10/2024	12/2025	GAA	424,000.00		Annual subscription to newspapers, magazines, and other reading materials.
Cable Subscriptions	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	35,000.00		Annual cable subscription for the Secretariat.
Procurement of Internet Access	CMS, Divisions & Services	Goods	Competitive Bidding	YES	LCRB	10/2024	12/2025	GAA	2,400,000.00		Procurement for the subscription, upgrade, and acquisition of new ICT licenses for server consolidation and virtualization, office productivity, disaster management and risk reduction, case management information systems, and other purposes as listed in the Case Management Service PPMP for FY 2027.
Procurement of Internet Access	CMS, Divisions & Services	Goods	Competitive Bidding	YES	LCRB	07/2025	8/2025	GAA	1,200,000.00		Procurement for the subscription, upgrade, and acquisition of new ICT licenses for server consolidation and virtualization, office productivity, disaster management and risk reduction, case management information systems, and other purposes as listed in the Case Management Service PPMP for FY 2027.
ICT Subscription - Office Productivity: Network Management System (inc. Desktop Management + Remote Management and Monitoring	CMS, Divisions & Services	Goods	Competitive Bidding	YES	LCRB	10/2024	01/2025	GAA	6,500,000.00		Required to maintain secure and climate-controlled hosting of CMS systems in a professional data center facility. Ensures uninterrupted access to CMS databases and supports OSG's business continuity and disaster recovery requirements.
ICT Subscription - Office Productivity: AI Cyber Security Solution	CMS, Divisions & Services	Goods	Competitive Bidding	YES	LCRB	10/2024	01/2025	GAA	11,000,000.00		Procurement for the subscription, upgrade, and acquisition of new ICT licenses for server consolidation and virtualization, office productivity, disaster management and risk reduction, case management information systems, and other purposes as listed in the Case Management Service PPMP for FY 2027.
ICT Subscription - Office Productivity: Cloud Computing Services	CMS, Divisions & Services	Goods	Competitive Bidding	YES	LCRB	10/2024	01/2025	GAA	5,500,000.00		Procurement for the subscription, upgrade, and acquisition of new ICT licenses for server consolidation and virtualization, office productivity, disaster management and risk reduction, case management information systems, and other purposes as listed in the Case Management Service PPMP for FY 2026.

ICT Subscription - Office Productivity: Data Center Colocation	CMS, Divisions & Services	Goods	Competitive Bidding	YES	LCRB	4/2025	5/2025	GAA	4,400,000.00		Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025
ICT Subscription - Office Productivity: Microsoft Enterprise Mobility + Security + Anti-Phishing (Identity Access Management with Multi Factor Authentication), Microsoft Exchange Online (Plan 1), Microsoft Exchange Online (Plan 2), Microsoft Office 365 E1, and Microsoft Office 365 E3, Defender for 0365 Plan 1, Power Automate Process Sub	CMS, Divisions & Services	Goods	Competitive Bidding	YES	LCRB	10/2024	01/2025	GAA	19,101,683.00		Procurement for the subscription, upgrade, and acquisition of new ICT licenses for server consolidation and virtualization, office productivity, disaster management and risk reduction, case management information systems, and other purposes as listed in the Case Management Service PPMP for FY 2026.
ICT Subscription - Office Productivity: End-point Secuirty	CMS, Divisions & Services	Goods	Competitive Bidding	YES	LCRB	10/2024	01/2025	GAA	2,750,000.00		Needed to support the OSG's backup and disaster recovery framework. Ensures reliable data replication and VM monitoring for CMS applications, safeguarding case files and digital records from data loss or corruption.
ICT Subscription - Legal Libraries: eSCRA	CMS, Divisions & Services	Goods	Direct Contracting	NO	LCRB	1/2025	1/2025	GAA	1,100,000.00		Subscription provides OSG lawyers and staff with updated Supreme Court jurisprudence necessary for legal research, case preparation, and drafting of pleadings. Supports frontline legal operations.
ICT Subscription - Office Productivity: File and Data Backup Solution	CMS, Divisions & Services	Goods	Competitive Bidding	YES	LCRB	10/2024	1/2025	GAA	3,500,000.00		Procurement for the subscription, upgrade, and acquisition of new ICT licenses for server consolidation and virtualization, office productivity, disaster management and risk reduction, case management information systems, and other purposes as listed in the Case Management Service PPMP for FY 2026.
ICT Subscription -Legal Libraries: Philippine Online Legal Database	CMS, Divisions & Services	Goods	Competitive Bidding	YES	LCRB	10/2024	1/2025	GAA	2,200,000.00		Provides all OSG legal divisions access to updated Philippine laws, rules, and jurisprudence. Essential for case research and accurate referencing in OSG pleadings.
ICT Subscription -Legal Libraries: International Legal Database	CMS, Divisions & Services	Goods	Competitive Bidding	NO	LCRB	10/2024	1/2025	GAA	1,650,000.00		Required for cases involving international law, arbitration, investment disputes, and cross-border legal issues handled by OSG. Provides authoritative international legal sources used for legal strategy and opinion drafting.
MySQL Enterprise Database Software	CMS, Divisions & Services	Goods	Competitive Bidding	YES	LCRB	10/2024	1/2025	GAA	3,000,000.00		Ensures secure, optimized, and scalable database operations for CMS systems and other OSG applications. Required to maintain compliance with enterprise-level database security and performance standards.
ICT Subscription - Office Productivity:Alternative Video Conferencing Solution	CMS, Divisions & Services	Goods	Small Value Procurement	YES	LCRB	01/2025	12/2025	GAA	984,000.00		Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
ICT Subscription - Office Productivity: Database Monitoring and Development Tool (SQLYog)	CMS, Divisions & Services	Goods	Competitive Bidding	YES	LCRB	01/2025	12/2025	GAA	1,200,000.00		Ensures secure, optimized, and scalable database operations for CMS systems and other OSG applications. Required to maintain compliance with enterprise-level database security and performance standards.
ICT Subscription - Office Productivity: Digital Media Solution	CMS, Divisions & Services	Goods	Small Value Procurement	YES	LCRB	01/2025	12/2025	GAA	99,000.00		Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
ICT Subscription - Office Productivity: Managed Software - Defined WAN (SD-WAN)	CMS, Divisions & Services	Goods	Competitive Bidding	YES	LCRB	01/2025	12/2025	GAA	4,400,000.00		Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
ICT Subscription - Office Productivity: Security-As-A-Service with VAPT	CMS, Divisions & Services	Goods	Competitive Bidding	YES	LCRB	01/2025	12/2025	GAA	1,133,000.00		Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
ICT Subscription - Office Productivity: Signing Workflow	CMS, Divisions & Services	Goods	Competitive Bidding	YES	LCRB	01/2025	12/2025	GAA	1,185,000.00		Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.

ICT Subscription - Office Productivity: VEEAM Backup and Replication Solution with VM Monitoring Software Maintenance License	CMS, Divisions & Services	Goods	Competitive Bidding	YES	LCRB	01/2025	12/2025	GAA	1,323,000.00		Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
ICT Subscription - Office Productivity: Virtual Machine Software	CMS, Divisions & Services	Goods	Competitive Bidding	YES	LCRB	01/2025	12/2025	GAA	5,500,000.00		Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: PDF Editor Software	CMS, Divisions & Services	Goods	Small Value Procurement	YES	LCRB	01/2025	12/2025	GAA	900,000.00		Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: Image Editing Software	CMS, Divisions & Services	Goods	Small Value Procurement	YES	LCRB	01/2025	12/2025	GAA	837,375.00		Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: Video Animation Editing Software	CMS, Divisions & Services	Goods	Small Value Procurement	YES	LCRB	01/2025	12/2025	GAA	135,000.00		Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: Desktop Publishing and Layout Design	CMS, Divisions & Services	Goods	Small Value Procurement	YES	LCRB	01/2025	12/2025	GAA	434,950.00		Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: Online Graphic Design Platform (web-based)	CMS, Divisions & Services	Goods	Small Value Procurement	YES	LCRB	01/2025	12/2025	GAA	400,000.00		Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: Diagramming and vector graphical application	CMS, Divisions & Services	Goods	Small Value Procurement	YES	LCRB	01/2025	12/2025	GAA	359,100.00		Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: UI/UX Design Application	CMS, Divisions & Services	Goods	Small Value Procurement	YES	LCRB	01/2025	12/2025	GAA	350,000.00		Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: Barcode, Labeling, Printing & Imaging Tools for NET & PHP	CMS, Divisions & Services	Goods	Small Value Procurement	YES	LCRB	01/2025	12/2025	GAA	334,950.00		Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
ICT Subscription - Subscription for Creative Solution and other productivity tools and applications: Other Subscriptions	CMS, Divisions & Services	Goods	Small Value Procurement	YES	LCRB	01/2025	12/2025	GAA	1,198,625.00		Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
ICT Subscription - Software Maintenance: DS4200 Storage Maintenance Agreement	CMS, Divisions & Services	Goods	Small Value Procurement	YES	LCRB	01/2025	12/2025	GAA	600,000.00		Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
ICT Subscription - Software Maintenance: EMC Maintenance Agremeent	CMS, Divisions & Services	Goods	Small Value Procurement	YES	LCRB	01/2025	12/2025	GAA	600,000.00		Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
ICT Subscription - Software Maintenance: VOIP Software Maintenance Agreement	CMS, Divisions & Services	Goods	Small Value Procurement	YES	LCRB	01/2025	12/2025	GAA	500,000.00		Subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.

ICT Subscription - Software Maintenance: Network Analytic and Management Software Maintenance	CMS, Divisions & Services	Goods	Small Value Procurement	YES	LCRB	01/2025	12/2025	GAA	7,249,317.00		Continuing subscription, Upgrade, and Procurement of new ICT licenses for Server Consolidation and Virtualization, Office Productivity, Disaster Management and Risk Reduction, Case Management Information System, and other purposes as listed in the Case Management Service PPMP for FY 2025.
Procurement of ICT Equipment - Office Productivity: Corporate Laptops	CMS, Divisions & Services	Goods	Competitive Bidding	YES	LCRB	10/2024	1/2025	GAA	7,700,000.00		Procurement of various ICT Equipment for usage of OSG Officials and Employees.
Procurement of ICT Equipment - Office Productivity: Document Scanner	CMS, Divisions & Services	Goods	Competitive Bidding	YES	LCRB	10/2024	1/2025	GAA	9,840,000.00		Procurement of various ICT Equipment for usage of OSG Officials and Employees.
Procurement of ICT Equipment - Office Productivity: Biometric Scanner	CMS, Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	400,000.00		Procurement of various ICT Equipment for usage of OSG Officials and Employees.
Other Expenses incurred by the Agency	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	1,000,000.00		Provision for other expenses needed by the agency including purchases from Petty Cash Fund. (Procurement is as the need arises)
Procurement of Office Equipment: Audio, Visual, and Video System for Relocated Offices:	CMS, Divisions & Services	Goods	Competitive Bidding	YES	LCRB	10/2024	1/2025	GAA	6,100,000.00		Procurement of various Office Equipment for OSG Offices
Procurement of Office Equipment: Tools for Carpentry, Electricians, Aircon Maintenance, Plumbing, and Vehicle Maintenance	CMS, Divisions & Services	Goods	Small Value Procurement	YES	LCRB	01/2025	12/2025	GAA	900,000.00		Procurement of various Office Equipment for OSG Offices
Procurement of Office Equipment: Floor Mounted Aircon for OSG Offices	CMS, Divisions & Services	Goods	Small Value Procurement	YES	LCRB	01/2025	12/2025	GAA	900,000.00		Procurement of various Office Equipment for OSG Offices
Procurement of Office Equipment: Other Office Equipment for Relocated Offices	CMS, Divisions & Services	Goods	Small Value Procurement	YES	LCRB	01/2025	12/2025	GAA	200,000.00		Procurement of various Office Equipment for OSG Offices
Procurement of various furniture and fixtures	CMS, Divisions & Services	Goods	Small Value Procurement	YES	LCRB	01/2025	12/2025	GAA	65,000.00		Procurement of various Furniture and Fixtures for OSG Offices
Procurement of vehicles: One Airconditioned Bus for OSG Employees	Divisions & Services	Goods	Competitive Bidding	YES	LCRB	01/2025	1/2025	GAA	10,000,000.00		Procurement of one full size air conditioned bus for usage of OSG employees and officials including dispatched and serviced vehicles.
Procurement of vehicles: Motor Vehicles for OSG Officials	Divisions & Services	Goods	Competitive Bidding	YES	LCRB	01/2025	1/2025	GAA	7,200,000.00		Procurement of four vehicles for usage of OSG employees and officials including dispatched and serviced vehicles.
Furniture & Fixtures (semi-expendable) for relocated offices	Divisions & Services	Goods	Competitive Bidding	YES	LCRB	10/2024	1/2025	GAA	2,310,000.00		Contract for the supply of various furniture & fixtures for OSG Offices including the Main Building, existing leased office spaces, and new leased office spaces
Various Furniture & Fixtures (semi-expendable) for existing offices	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	200,000.00		Provision for semi-expendable furniture and fixtures for existing OSG offices, including procurement through the Petty Cash Fund (PCF) and cash advances. (Procurement as the need arises.)
Procurement of ICT Professional Services: Structured Cabling for Relocated Offices	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	10/2024	12/2025	GAA	500,000.00		Procurement of contract service provider for installation of structured cabling in OSG relocated offices. Unforeseen requirements on Existing Structured cabling, ensure optimal network performance, and adapt the infrastructure to evolving technical and operational needs.
Procurement of ICT Professional Services: Network Cabling for Relocated Offices	Divisions & Services	Goods	Competitive Bidding	YES	LCRB	10/2024	12/2025	GAA	6,000,000.00		Procurement of contract service provider for installation of network cabling in OSG relocated offices.
Lease of Office and parking Spaces for Relocated Offices	Divisions & Services	Goods	Lease of Real Property and Venue	NO	LCRB	01/2025	12/2025	GAA	57,652,000.00		Lease of Office and parking Spaces for Relocated Offices Divisions/Services of OSG.
Repair and Maintenance of Leased Spaces of OSG for Relocated Offices	Divisions & Services	Goods	Competitive Bidding	NO	LCRB	01/2025	12/2025	GAA	20,400,000.00		Repair and refurbishment of OSG offices and common areas including existing leased office spaces and newly leased office space for relocated offices including but not limited to installation of walls, cubicles, electrical wirings, flooring, and other works for good working condition of OSG Offices. Repair and refurbishment of newly leased office space for relocated offices, including but not limited to fire detection alarm system, sprinklers and other fire protection equipment. (FDAS)
Procurement of ICT Equipment - Office Productivity: Upgrade of Existing Data Center for Relocated Offices	CMS, Divisions & Services	Goods	Competitive Bidding	YES	LCRB	10/2024	1/2025	GAA	8,000,000.00		Upgrade of existing Wireless and Network System of OSG in its relocated Offices. Upgrade and increase additional Data Centers for more efficient and uninterrupted service delivery while supporting growth and minimizing downtime.
Procurement of ICT Equipment - Office Productivity: New Data Center for Relocated Offices. Network Infrastructure (for Relocated Divisions) (24-Port PoE Managed Switches, WiFi 6e Access Points)	CMS, Divisions & Services	Goods	Competitive Bidding	YES	LCRB	10/2024	12/2025	GAA	6,000,000.00		Upgrade of existing Wireless and Network System of OSG in its relocated Offices. Upgrade and replaced obsolete units, provide reliable connectivity, support high-speed data transfer, and ensure seamless operations for the relocated divisions
Other General Services including Hauling Services for relocated offices.	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	700,000.00		Other general services such as carpet cleaning and laundry services (curtains of OSG Buses and Padilla hall). (Procurement as the need arises, delegated to Admin Division)

Postage and Deliveries	DMS & Divisions	Goods	Agency-to-Agency	YES	LCRB	1/2025	1/2025	GAA	1,950,000.00		Contract with the Philippine Postal Corporation for the annual supply of postage stamps, telegrams, and other related items.
Drug Testing for OSG Employees	Divisions & Services	Goods	Agency-to-Agency	NO	LCRB	01/2025	12/2025	GAA	663,000.00		Procurement of a service provider to conduct drug testing for OSG employees. (Procurement will be conducted as the need arises.)
P.O. Box Rental	Divisions & Services	Goods	Agency-to-Agency	NO	LCRB	01/2025	12/2025	GAA	2,000.00		PhilPost mailbox rental. (Procurement will be conducted as the need arises.)
Official Gazettes	Divisions & Services	Goods	Agency-to-Agency	NO	LCRB	01/2025	12/2025	GAA	12,000.00		Annual issuances of Official Gazettes.
									319, 154, 000. 00		
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Common-use office supplies & equipment (not available at PS store)	Divisions & Services	Goods		NO	LCRB	01/2025	12/2025	GAA	2,000,000.00		Procurement of ballpens, sign pens, wind bind covers, anti-COVID supplies, and other office supplies and equipment not available from PS-DBM. (Procurement will be conducted as the need arises and is delegated to the Admin Division.)
Other Expenses Incurred by the Agency	Divisions & Services	Goods		NO	LCRB	01/2025	12/2025	GAA	1,000,000.00		Provision for other expenses needed by the agency, including purchases from the Petty Cash Fund. (Procurement is as needed.)
									3, 000, 000. 00		
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Local and Foreign Travel	Divisions & Services	Goods	Agency-to-Agency	NO	LCRB	01/2025	12/2025	GAA	3,000,000.00		Replenishment of funds for the PS-PhilGEPS-GFA-OSG for the provision of airline tickets required for local and foreign travel related to hearings, arbitration cases, conferences, trainings, and other official business transactions. (Procurement will be conducted as the need arises and is delegated to the Admin Division.)
Common-use office supplies & equipment (available at PS store)	Divisions & Services	Goods	Agency-to-Agency	NO	LCRB	01/2025	12/2025	GAA	100,000.00		Procurement of office supplies, equipment, and other supply-related expenses from PS-DBM. (Procurement will be conducted as the need arises and is delegated to the Admin Division.)
Procurement, Dismantling, Delivery, Assembly and Installation of Property, Plant & Equipment (PPE) for Manually Operated Operable Wall Partition Wall at relocated offices	Divisions & Services	Goods	Competitive Bidding	NO	LCRB	01/2025	12/2025	GAA	4,000,000.00		Re-allign from MOOE procurement of various Furniture's & Fixtures (semi-expendable) for relocated offices thru competitive bidding.
Procurement of various Furniture's & Fixtures (semi-expendable) for relocated offices	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	898,000.00		Re-allign from MOOE procurement of various Furniture's & Fixtures (semi-expendable) for relocated offices thru competitive bidding. As a need arises of Administrative Division
Procurement of Consulting Service for the Contractor-Led Competency Assessment	Divisions & Services	Goods	Competitive Bidding	NO	LCRB	05/2025	12/2025	GAA	1,468,000.00		The activity intend to provide employees with the proper knowledge, understanding and appreciation towards the institutionalization and mainstreaming of the Competency-Based HR Systems
Procurement of ICT Equipment: Multimedia Requirements for OSG Training Center	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	11/2025	12/2025	GAA	1,266,124.00		To deliver dynamic, high quality training sessions and presentations,leveraging advance audio visual tools to enhance engagement and interactivity. (Fund sourced from the savings availed from procured Laptops.)
Procurement of ICT Equipment: VOIP Gateway Upgrade	DMS / Administrative Division	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	300,000.00		To replace obselete hardware, ensuring reliable voice communication, improved performance and continued support for evolving telephone requirements. (Fund sourced from the savings availed from procured Laptops.)
Procurement of ICT Subscription: Software Development - Procurement and Inventory Management System with Services	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	11/2025	12/2025	GAA	16,000,000.00		Adresses evolving operational needs, enhance system functionality and improve efficiency in managing procurement workflows and inventory processes. (The required budget will be sourced from savings from the ICT Subscriptions and unutilized: Software Maintenance budget).
Procurement of ICT Subscription: PRTG Network Monitoring	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	11/2025	12/2025	GAA	1,000,000.00		Ensuring the reliability, performance and security of IT Infrastructure by providing real time monitoring, efficient trouleshooting and proactive issue resolution. (The required budget will be sourced from savings from the ICT Subscriptions and unutilized Software Maintenance budget).
Procurement of ICT Subscription: Smart Data Center Maintenance Agreement (Convergys One Building)	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	11/2025	12/2025	GAA	434,000.00		To ensure uninterrupted performance and mitigate risk of hardware failure or data loss, essential for maintenaning stables equipment operation and protecting against enviromental threats. (The required budget will be sourced from savings from the ICT Subscriptions and unutilized Software Maintenance budget)

Procurement of ICT Subscription: PDF Editor Software (Acrobat Pro)	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	1,900,000.00		Enables users to create, edits and mangae PDF files easily, improving productivity and ensuring professional documents handling. (The required budget will be sourced from the savings from ICT subscription - Creative Solution and the unutilized budget from PDF Editor Software and online Graphic Design
Procurement of ICT Subscription: Online Graphic Design Platform (Canva for teams/enterprise)	DMS / Administrative Division	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	800,000.00		Allows usersto create professional designquickly and easily, offering templates, collaboration tools and accessibility from anywhere to enhance creativity and productivity. (The required budget will be sourced from the savings from ICT subscription - Creative Solution and unutilized budget from PDF Editor Software and online Graphic Design Platform)
Procurement of ICT Subscription: Content Management System for website add-ons (WordPress)	DMS / Administrative Division	Goods	Small Value Procurement	NO	LCRB	11/2025	12/2025	GAA	253,500.00		Allows users to create professional website designs quickly and easily offering templates, collaboration tools and accessibility from anywhere to enhance creativity and production. (The required budget will be sourced from the savings from ICT subscription - Creative Solution and the unutilized budget from PDF Editor Software and online Graphic Design Platform)
Procurement of ICT Subscription: Generative AI (Co-pilot / Chat GPT, Gemini etc)	DMS / Administrative Division	Goods	Small Value Procurement	NO	LCRB	11/2025	12/2025	GAA	1,300,000.00		Enhances productivity, accelerates decision making and drives cost effective innovation across multiple business functions. (The required budget will be sourced from the savings from ICT subscription - Creative Solution and the unutilized budget from PDF Editor Software and online Graphic Design Platform)
Procurement of ICT Subscription: Enterprise License for ID Card Printer	DMS / Administrative Division	Goods	Small Value Procurement	NO	LCRB	11/2025	12/2025	GAA	100,000.00		Centralized Management, database connectivity, scalability and advanced security features essential for efficient, large scale ID card issuance. (The required budget will be sourced from the savings from ICT subscription - Creative Solution and the unutilized budget from PDF Editor Software and online Graphic Design Platform)
Procurement of ICT Subscription: VEEAM Backup and Replication Solution with VM Monitoring Software Maintenance License	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	11/2025	12/2025	GAA	900,000.00		VM Monitoring Software Maintenance License provides a comprehensive and reliable data backup and recovery solution for virtualized enviroment, ensuring business continuity and reducing downtime while providing ongoing support and maintenance for optimal performance.(Reduce budget from 1,323,000.00 to accommodate the Software Development for Procurement and Inventory System)
Procurement of ICT Equipment: Networking Tool(Tone Tracer Tool, Crimping Tool, tapes, RJ45 and Cat6e cables	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	11/2025	12/2025	GAA	164,000.00		Essential for installation, troubleshooting and maintenance on network on the OSG
Procurement of ICT Equipment: Dual Technical Monitor for Server Monitoring and Development for CMS with Dual VESA mount Monitor Stand	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	60,000.00		Efficiently monitor servers and application enabling enhanced multitasking, real time data visualization for development and streamlined workflows for improved productivity and accuracy.
Procurement of Semi-Expendable Furniture and Fixtures	Divisions & Services	Goods	Competitive Bidding	NO	LCRB	01/2025	12/2025	GAA	2,100,000.00		Consolidated remaining Budget for Expendable Furniture and Fixture. Additional Furniture and Fixture for relocated offices.
Environmental and Sanitary Services	Divisions & Services	Goods	Small Value Procurement	NO	LCRB	01/2025	12/2025	GAA	100,000.00		Additional budget for annual Pest Control Services and other pest control services for the OSG Building and extension offices and disinfection services.
									3, 100, 000. 00		
Health Maintenance Organization (HMO) Services and Executive Checkup											
Procurement of Health Maintenance Organization (HMO) Services and Executive Checkup for the Office of the Solicitor General	All Divisions and Services	Services	Competitive Bidding	NO	LCRB	07/2025	08/2025	Special Trust Fund / GAA (as applicable)	38,500,000.00		Procurement of contract with a HMO that can offer the best premium rates and quality of service to the OSG employees, with the considration of catering to majot hospitals and medical networks
									38, 500, 000. 00		

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects:	145,830,683.00
Total Amount of CSEs to be purchased from PS-DBM:	3,100,000.00
Total Amount of Estimated Budget:	363,754,000.00

Prepared by:

MARIJOIE V. CASTILLO
AO IV/ Member, OSG-BAC Secretariat

JOHN DALE A. BALLINAN
Senior State Solicitor/ Head, OSG-BAC

ANGELITO E. FRIAS
AO V/ Member, OSG-BAC Secretariat

Bids and Awards Committee Secretariat
Date :

Recommended by:

By the Authority of the Bids and Awards Committee:

SHARON E. MILLAN-DECANO
Assistant Solicitor General/ Chairperson, OSG-BAC

Bids and Awards Committee Chairperson
Date :

Approved by:

DARLENE MARIE B. BERBERABE
Solicitor General

Head of the Procuring Entity
Date :